MBA COLLEGE VISIT PERMISSION FORM FOR SENIORS
NOTE: Seniors are allowed up to 3 excused visits during the year
*Please complete form in order listed*

1) Name_________________________________________  Excused Visit # ____ of  3

Destination_______________________________________ Depart date _____ Return date_____

Dates & classes that will be missed________________________________________________________
____________________________________________________________________________________

Visit will include (please check)

____ information session   ____ class attendance
____ campus tour           ____ interview
____ other                ____ athletic appointment
____ overnight stay in residence hall

Students and their parents are responsible for making college visit arrangements. Each visit must include
official contact with the admission and/or athletic office of a college in which the student is sincerely
interested.

AFTER JANUARY, SENIORS MAY VISIT ONLY THOSE COLLEGES TO WHICH THEY HAVE
APPLIED. ALL SENIOR COLLEGE VISITS MUST BE COMPLETED BY MAY 1ST.

2) Fill in your schedule below and ask teacher to initial this form.

TEACHERS: Please write out specific requests, such as “Take test following Monday,” or “Turn
in paper before leaving.” If you are reluctant to sign at this time, please confer promptly with the college
counseling office.

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3) Have a parent sign below to indicate that s/he has been informed and approves of all arrangements and
conditions for the college visit.

__________________________ Parent signature

4) Take completed form to the school office to have your excused absence recorded.

___________________________ School office

5) Return this form to your college counselor for approval

___________________________ Counselor’s signature

6) Return form to Mrs. Moon in the college counseling office.