The following pages are the high school team guidelines for the Montgomery Bell Academy Junior School Robotics Team. Please sign and return this document A.S.A.P.

Responsibilities

Professional Conduct. Team members will conscientiously and professionally fulfill their assigned responsibilities relative to teachers, mentors, administrators, and other team members. They will meet reasonable standards of work quality and quantity as established by their teachers and mentors. When fulfilling workplace responsibilities, team members will:

- Be responsible for completing all schoolwork. (Cutoff grade - 75)
- Be responsible for informing teachers of robotics-related absences and will coordinate make-up work with teachers.
- Abide by the rules of the school as well as the school system.
- Maintain regular attendance and provide an acceptable quantity and quality of work as determined by the director of their team component.
- Be responsible for encouraging intellectual and social growth of the team.
- Keep a notebook in which they will take notes and write all steps involved in solving a problem.
- Be responsible for work deadlines.
- Be responsible for turning in all fees and permission slips on or before the given due date.
- Inform their director before a scheduled meeting absence.

Fairness. By being fair and treating all members of the team equitably, team members will:

- Promote the spirit of the team and its competitions
- Respect the diversity of individuals on the team and respect the differences among team members.
- Not use threatening, intimidating, or abusive language, or otherwise engage in conduct that interferes with the work environment.

Compliance. Regarding safety procedures as listed in the safety contracts, team members will:

- Follow all safety rules governing the work area.
- Report any unsafe work area to teachers or mentors.
Team Goals

The benefit of being on a BEST team is that students have an on-going, direct, one-on-one communication with teachers, mentors, and administrators. Along with developing the various components of the robotic and the BEST Award, team members also develop in the following areas:

Leadership Skills

• Sets goals
• Develops foresight and persistence
• Develops effective communication and interpersonal skills
• Enhances organizational skills
• Team work
• Assumes an active role on the team
• Provides feedback

Organizational Skills

• Allow the effective management of complex tasks
• Teaches the importance of communication
• Prepares students for operation in the commercial world
• Develops good documentation habits

Critical Thinking Skills

• Enhances problem solving skills
• Assists conflict resolution
• Strengthens analytical and objective thinking skills
• Develops creativity
• Accepts responsibility for one’s choices
• Identifies area of strengths and weaknesses
• Works with a variety of technologies

Social Integrity

• Works cooperatively
• Contributes to the overall team effort
• Explores alternate theories and viewpoints
• Communicates effectively with team members, teachers, mentors and administrators.
MBA Junior School Robotics Team Code of Conduct

Each Big Red Robotics team member, whether a participant, observer, or supporter attending any activity or competition, is to adhere to the following rules:

1. All team members are to be fair and accepting of each others ideas

2. Team members will be prompt and prepared for meetings as well as competition events.

3. Robotics is a time commitment: therefore credit will only given to those who complete their work on time and put their all into the project. All members must have completed 10 hours of work to receive credit.

4. Materials are to be used sparingly and responsibly. Misuse will result in suspension from team activities.

5. Tools are communal, and are not toys. Misuse of tools or misbehavior in the machine lab will result in immediate expulsion and revocation of membership

6. Members will follow the chain of proper command established on the team.

7. Meetings are negotiably mandatory, at the discretion of Mrs. Yu and team’s student leadership. Absences should be anticipated, and members should alert Mrs. Yu before the meetings of expected absence.

8. Respect your own work, and the work of others.

All school and school system rules and policies will be enforced. Certain dress code regulations may be waived at the discretion of the school officials at competition events.

Acknowledgement

I, __________________________________________ have read and understood the Regulations, Expectations, and Code of Conduct and, by signing my name below, have agreed to abide by these rules.

(Student Signature) ___________________________ (Date)

(Parent Signature) ___________________________ (Date)
Below is the team membership application. This form is due no later than October 3rd, 2013. It is crucial that we have each parent’s contact information so that parents are kept apprised of all major updates and events this season. Thank you for your support this year.

Mrs. Christine Yu  
Montgomery Bell Academy  
4001 Harding Road  
Nashville, TN 37205

Contact Information:

Parent Name(s): ____________________________________________
Son’s Name: ____________________________________________
Address: ____________________________________________
Address 2: ____________________________________________
State: ________________ Zip code:__________________
Contact Name: ____________________________________________
Contact Email: _________________________________________
Contact Phone: ______________________

My son is currently a:

☐ Seventh Grader | ☐ Eighth Grader | ☐ Junior (11th)

My son would like to participate in:

☐ Lego MindStorms Robotics | ☐ BEST Robotics( $20)